

Girl Scout Trip Planning Worksheet

1. Trip Vision

Where do you want to go?

Why do you want to go there?

☐ Explore nature

☐ Visit a new city

☐ Learn about another culture

☐ Volunteer/serve

☐ Go on an adventure

☐ Have fun with friends

☐ Other:

2. Group Details

Who is going? (list names or troop #):

Adult chaperones/leaders:

3. Dates & Duration

When do you want to go?

How many days/nights will it be?

4. Transportation

How will you get there?

☐ Car

☐ Plane

☐ Bus

☐ Train

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☐ Walk/Bike

☐ Other:

Estimated cost: \$_____ per person

5. Lodging

Where will you stay?

Estimated cost: \$_____ per night × _____ nights = \$_____

6. Activities

1.

2.

3.

4.

5.

Any badge or award this could help you earn?

7. Budget Breakdown

Item	Cost Per Person	Total Cost
Transportation	\$	\$
Lodging	\$	\$
Food/Snacks	\$	\$

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Activities/Tickets	\$	\$
Souvenirs/Extras	\$	\$
Emergency Fund	\$	\$
Total Estimated Cost		\$

8. Packing List (Top 5 Essentials)

1.

2.

3.

4.

5.

9. Safety Plan

Emergency contact person:

Medical info/special needs:

What safety rules will you follow on the trip?

10. Team Roles

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Researcher: _____

Budget Manager: _____

Travel Arranger: _____

Safety Checker: _____

Fun Captain: _____