



gcnwi

Summer Camp Information Packet

Camp Greene Wood



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- Getting to and from Camp Greene Wood..... 2
- Camp Address 2
- Camp Phone Number 2
- Car Riders: General Instructions 2
- Bus Rider Drop-off & Pick-up 3
- Before-Camp & After-Camp Care..... 4
- Modifying Before & After Camp Care or Bus Transportation..... 4
- Late Drop-off & Early Pick-up 5
- Absences..... 5
- Inclusion, Access, & Accommodations 6
- Program & Activity Information..... 9
- Program Activities..... 9
- Girl Scout Badges & Patches 9
- A Sample Day at Camp..... 10
- Cookouts..... 10
- Kapers 11
- Trading Post 11
- Extended Day Program..... 11
- Half-Week Day Camp Program 11
- Off-Site Trips..... 12

- Health & Safety 13
- Weather 13
- Sick Policy 13
- Camp Health Center 13
- Dietary Needs..... 14
- Bug Spray & Sunscreen 14
- Camper Paperwork & CampDoc..... 14
- General Information..... 16
- Communication from Camp 16
- Contact Information 16
- Buddy Requests 16
- Girl Scout Membership..... 16
- Behavior Issues..... 17
- Photos & Video..... 17
- Camp Staff 17
- Item Drop-Off 18
- Lost & Found..... 18
- Financial Information 19
- Daily Packing List 21
- Packing List Details 21
- Specialty Program Packing Lists 24

Getting to and from Camp Greene Wood

Camp Address 3155 71st Street
Naperville, IL 60540

Camp Phone Number Summer Camp Phone: (312) 720-8059

The summer camp phone number will be answered starting June 1, 2025 through August 2, 2025. If you have questions before or after that time, please contact the camp director or our Customer Support team.

- Customer Support Phone: (855) 456-8347
 - Customer Support Email: customercare@girlscoutsgcnwi.org
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Car Riders: General Instructions

If you arrive before the gate opens, cars can wait on any side road near camp that has a curb on both sides of the road. Cars should not idle or park on the camp road outside the gate. Please be respectful of those that live in the area while waiting for camper drop-off or pick-up (i.e., not blocking driveways or other exits). **Please do not park or idle outside the gate or at Castaldo Park.**

Parking on camp is reserved for camp staff and volunteers unless otherwise noted.

Car Riders: Check-In

Check-in starts at 8:40 a.m. Gate #2, located off 71st street, will open at 8:40 a.m. and check-in will immediately follow. Cars arriving before 8:40 a.m. must not park or idle outside the gate.

Please enter camp through Gate #2, which is marked with a large #2 sign, and follow the one-way road into camp. You will be greeted by camp staff who will assist in directing traffic.

During check-in, all non-campers, including parents/guardians, should remain in the car. Camp staff will come to your car to greet your camper, help them out of the car, and assist them to their unit safely. **Please make sure your camper applies sunscreen and/or bug spray before arriving at camp.** Camp staff will be able to assist applying bug spray and/or sunscreen in the morning if needed.

Once your camper has been dropped off, please continue driving to exit at Gate #3. You will exit camp back onto 71st street.

Please note, the speed limit is 5 mph when on camp property. Drive carefully and attentively as campers, staff, and volunteers may be walking through camp.

Car Riders: Check-Out This process may take longer on the first day. Every effort is made to ensure campers leave as quickly and efficiently as possible. We thank you for your patience as we ensure every camper gets home safely.

Check-out starts at 3 p.m. Gate #2, located off 71st street, will open at 2:45 p.m. to begin checking IDs, and we will begin dismissing campers at 3 p.m. Cars arriving before 2:45 p.m. must not park or idle outside the gate.

When the gate is opened, please follow the car in front of you to file into camp. Camp staff will assist with directing traffic and lining up cars in our parking lot.

To keep campers safe, we require a photo ID from an adult listed on your camper's Transportation Release form every day. A staff member will come to your car, ask who you are picking up, check your ID, and have you sign the Transportation Release form. We will have forms printed from your paperwork, so **please make sure your paperwork is complete and includes all approved adults.**

Once confirmed, you will be directed to where you will pick up your camper.

Bus Rider Drop-off & Pick-up Approximate bus times will be emailed to you one week before your camp program. If there are any changes to your bus stop location or cancellations, you will also be notified prior to your camp session.

Plan to be at your designated bus stop at least 10 minutes early when you drop-off and pick-up your camper. Bus drivers are instructed to leave a stop no earlier or later than the time listed on the confirmation.

Bus pick-up and drop-off times are estimated times of arrival and departure. Construction, traffic, weather conditions, or other unforeseen circumstances may affect the schedule. If the bus is more than 15 minutes late, please have one parent/guardian call camp at (312) 720-8059. Every attempt is made to stay on schedule, and we appreciate your understanding.

Please, review basic bus rules with your camper:

- Always remain seated while the bus is moving.
- Keep head, arms, and hands inside the bus at all times.
- Use a quiet, respectful voice when riding the bus.
- Listen closely and follow any instructions from the bus driver and chaperones.

Bus Rider Drop-off & Pick-up (cont.)

Drop-off: Be sure to verify that the bus is going to Girl Scout Camp Greene Wood, and please remain with your camper until they board the bus.

If you miss the bus, you may drive your camper to camp.

Pick-up: Be sure to meet your camper when they arrive in the afternoon. The bus will NOT be able to wait for parents/caregivers to arrive after the designated time. Please be at your appropriate pick-up location at least 10 minutes prior to the designated time.

Extended day: All campers must be picked up from camp by car. Check-out begins at 8 p.m. Cars will follow the same pick-up process in the evening as they do on other days of the week.

Before-Camp & After-Camp Care

Pick-up and drop-off for the Before-Camp and After-Camp Program will take place at Gate #1, by the Greene Wood Gathering Place.

Drop-off is between 7:30 a.m. and 8:30 a.m. If you arrive at or after 8:30 a.m., please drop-off in the regular line at Gate #2.

Pick-up is between 3:30 p.m. and 6 p.m. If you arrive before 3:30 p.m., please pick-up in the regular line.

Enter Gate #1 and park outside of the Greene Wood Gathering Place, by the large, green tents. There will be a staff member who will assist you with the check-in and check-out process. If there is severe weather, we will move inside the Gathering Place.

To keep campers safe, we require a photo ID from an adult listed on your camper's Transportation Release form every day. A staff member will ask who you are picking up, check your ID, and have you sign the Transportation Release form.

Camp will provide a morning and late afternoon snack as part of this program.

Modifying Before & After Camp Care or Bus Transportation

If you wish to add, withdraw from, or modify your enrollments for bus transportation or before- & after-camp care, please contact customercare@girlscoutsgcnwi.org.

Modifications and additions must be finalized two weeks prior to your camper's program. If you need to modify less than two weeks prior, contact the camp director.

No modifications will be made less than one week prior to the program start date.

Late Drop-off & Early
Pick-up

Please be aware that by arriving late or departing early, campers will unfortunately miss parts of the camp program.

Please try to avoid late drop-off and early pick-up. We ask that you drop-off and pick-up within the scheduled window of time to prevent disruption of camp.

If you do need to drop off your camper late or pick them up early from camp, please schedule on the hour (e.g. 10:00 a.m. or 1:00 p.m.). Please let camp know of these changes by emailing gwdaycamp@girlscoutsgcnwi.org or calling the camp phone at (312) 720-8059. Please include the camper's name, program name, and date and time of the late drop-off or early pick-up.

For late drop off, please know that our camp staff will try to come and get your camper as soon as possible. There may be delays in the morning. If needed, you can drop your camper off with the council staff member at the Gathering Place front desk until our summer camp staff are able to get to your camper.

We cannot accommodate early dismissals after 2 p.m. due to the dismissal process. If your camper needs to leave early, please plan on picking up prior to 2 p.m.

For the safety of our campers, do not walk around camp if your camper needs to be dropped off late or picked up early. Please enter Gate #1 and talk with the front desk. If nobody is at the front desk, please call the camp phone at (312) 720-8059 and we will send someone to help you.

Absences Please be sure to call to inform us of your camper's absence at (312) 720-8059. If you need to leave a message, please include the date, your camper's full name, and program name.

Inclusion, Access, & Accommodations

Overview Welcome to Girl Scout Camp! That's what we say to every camper who arrives at one of our amazing summer programs because together we are creating a welcoming environment for all.

Every child needs to feel valued and respected. Respecting ourselves and others is part of our Girl Scout Law. Our program provides experiences that build life skills, leadership capacity, and a passion to make the world a better place.

Girl Scouts values inclusion and diversity, and that is why we are on a journey to better understand how to incorporate those values into the camp experiences we offer. Our learnings along the way will help us improve processes and protocols each year going forward.

Our camp directors will work with families to make our experiences accessible for all Girl Scouts, including current members who may be questioning their gender identity. These members may explore the use of different pronouns or names while at camp before sharing with their friends and family at home. Girl Scouts supports these members and will act in their best interests by providing a safe and affirming space in which they can be themselves.

To create an inclusive and safe environment for all, we encourage you to contact the camp director so we can work directly with you. This will start with a conversation about what the camp experience may be like for your camper, and what accommodations and supports are available. Camp directors can also help guide you toward the best programs and location for your camper.

Standard Practices Following are standard practices that we follow to create safe spaces and a respectful environment for all:

- All Girl Scouts are entitled to privacy when using restrooms, changing rooms, and showers. Unless a request is made by the Girl Scout, no separate sleeping arrangements are necessary. Otherwise, toilets and showers at camp are single use. Lockable bathroom stalls can be used by all campers and staff as private changing spaces.
- Campers are grouped in living units by program group.
- For campers sleeping on site, each camper will be assigned their own bed. Beds are private spaces not shared with others. Campers have separate sleeping spaces from staff members. If a camper needs the attention of a staff member during the night, they will have access to the staff member's sleeping area.

Standard Practices (cont.)

- For all council-run camp locations, some parts are ADA accessible, but not all parts are. Every camp has rustic locations on site. Our camp team is happy to discuss particulars for a specific camp location.
- Camp is often a busy and loud place. At times, it may be overwhelming for campers who are neurodivergent or have sensory issues. We will gladly talk through what to expect with you and your camper and can discuss accommodations to set them up for success.
- Dietary needs can be accommodated with advance notice. Be sure to include camper dietary restrictions and needs in your camper's required CampDoc paperwork and contact the camp director with any questions or concerns.

Camper Success We want everyone to be successful, and we find that campers have the best experience if they can do the following:

- Be fully independent with personal hygiene (with reminders from staff)
- Understand and follow verbal directions
- Understand and follow camp rules and expectations
- Be able to verbalize if they need assistance, are hungry, are hurt, etc.
- Be able to reasonably and age-appropriately self-regulate social and emotional needs
- Use the bathroom, *shower, and get dressed* unassisted*
- *Live, shower, and dress in communal spaces. Privacy is an essential and fundamental right of everyone at camp, including in toilets, changing areas, and showers, which are single occupancy. Typical of most public bathrooms, many single-occupancy bathroom stalls are located in one facility.**
- *Sleep in a room/tent/yurt with other people and/or fall asleep without assistance. Our sleeping accommodations will hold multiple people; there is no situation in which a child will have their own room.**

**These skills are targeted for overnight camp experiences.*

Physical Needs Campers should be willing to live and play in an indoor and outdoor camp setting, which includes rustic facilities, wildlife, insects, navigating uneven terrain, and daily exposure to sun, rain, and other weather conditions.

If your camper has physical restrictions and/or uses a wheelchair, crutches, braces, or similar assistive technology, please contact us so we can plan the best possible experience for them. While many programs can be modified to meet the specific needs of our campers, we are not equipped or staffed to provide care for campers who need one-on-one assistance.

Physical Needs (cont.) Activities such as high challenge, canoeing, kayaking, horseback riding, and similar activities are challenging to access for those with mobility challenges and have limited adaptations depending on the challenges faced.

Activity Restrictions To balance the demand for challenging activities and the safety and well-being of campers and staff we offer the following programs and activities at Camp Greene Wood with restrictions as listed below:

HIGH ADVENTURE ACTIVITIES

Several activities with our off-site vendors use specialized equipment. This equipment is designed with the safety of the participant in mind and has manufacturer-recommended limitations to minimize the risk of injury to the participant. To ensure all participants can use equipment safely, the following limits must be strictly enforced:

- Minimum weight: 70 lbs.
- Maximum weight: 250 lbs.
- Minimum height: 4 feet

In addition to these requirements, supplied harnesses and other equipment must fit properly and securely. Fit will be evaluated by trained instructors.

AQUATIC ACTIVITIES

All participants using watercrafts (including canoes) during council-sponsored programming are required to wear Coast Guard-approved Personal Flotation Devices (PFDs) at all times. Usage of watercraft is dependent on proper fit of supplied PFDs and will be evaluated by trained facilitators.

**Restrictions may differ between GCNWI camps due to different vendor requirements.*

KultureCity Girl Scouts of Greater Chicago and Northwest Indiana is excited to share that we are now certified as a ‘Sensory Inclusive’ organization by KultureCity, a leading nonprofit dedicated to accessibility and inclusion for individuals with sensory and invisible disabilities. This partnership helps make all of the programs and events hosted by Girl Scouts of Greater Chicago and Northwest Indiana sensory inclusive.

Program & Activity Information

Program Activities Our camp program is balanced with traditional camp activities, themed-based activities, and camper-planned activities; all are facilitated with progression and intentional skill-building. Campers participate in most activities with their program group, but there are also times when there are multiple-group or all-camp activities that bring campers together.

On the first day of their session, campers will work with their staff and the rest of their group to plan the schedule for the week. Campers will have the opportunity to vote on camp activities and suggest additional activities for their group to participate in throughout the week.

During their time at camp, campers may participate in activities that can be applied toward earning Girl Scout badges and Journeys. At the end of their session, campers will be sent home with a badge record that lists any completed badge steps.

Girl Scout Badges & Patches During their time at camp, campers may participate in activities that can be applied toward earning Girl Scout badges and Journeys. At the end of their session, campers will be sent home with a badge card that lists what badges they have earned or badge steps they have completed. At minimum, all campers will earn the below badge based on the age level of their program:

- Daisy: Buddy Camper
- Brownie: Outdoor Adventurer
- Junior: Camper
- Cadette: Archery

Badges are not provided by camp and must be purchased separately from the [Girl Scout Shop](#).

All campers, regardless of age level, will get a 2025 summer camp fun patch and Camp Greene Wood rocker at the end of their session.

All campers who complete Program Aide training will get their PA pin and all campers who complete Counselor-in-Training will get their CIT pin at the end of their session. These pins are provided by camp.

Summer Camp Recruiter Do you love Girl Scout camp? Tell your friends and you can earn a special recruiter patch! In order to earn the recruiter patch, you must recruit a camper is who NEW to GCNWI summer camp. Friends do not need to attend camp together and do not need to be the same age. Friends that are recruited must not have attended Girl Scouts of Greater Chicago and Northwest Indiana day or overnight camps previously.

Fill out this [form](#) and tell us who you recruited. You will receive the patch when you attend camp this summer.

Summer Camp Milestones Have you attended GCNWI summer camps for 5 years? What about 10? We want to celebrate your milestone with a special patch!

Please let us know by answering the 5- and 10-year camper question during registration. If you missed answering this question while registering, please contact your camp director.

To be eligibly, campers must have attended a minimum of 1 summer camp session every year for 5 years to earn the 5-year patch and for 10 years to earn the 10-year patch. Years do not need to be consecutive but they do need to be at a current or former GCNWI property (Butternut Springs, Greene Wood, Juniper Knoll, Palos, and/or Pokanoka).

A Sample Day at Camp

8:40 a.m.-9:00 a.m.

Check-in

9:00 a.m.-9:15 a.m.

Flag Ceremony and morning announcements

9:15 a.m.-12 p.m.

Activities can range from 15 minutes to 2 hours and can include games, art projects, archery, nature exploration, and more!

12:00 p.m.

Lunch (*lunch times will differ from group to group, and day to day*)

12:30 p.m.-3:00 p.m.

More camp activities!

3:00 p.m.

Check-out

Cookouts Most campers will cook out once per week as part of their program. Daisies and Brownies will cook out for Wednesday lunch, Juniors and Cadettes will cook out Thursday dinner as part of the extended day program. Some campers may cook out more than once as part of their program for the week.

Menus are planned by the campers during the week and prepared collaboratively with staff supervision and assistance. Campers should bring a mess kit (*which can be purchased online at shop.girlscoutsgcnwi.org*) on their cookout day, and do not need to bring a sack lunch or extra food. Please reference page 14 for information regarding dietary restrictions and/or allergies.

Kapers Kapers are a Girl Scout tradition that helps build responsibility and teamwork skills, while caring for their environment and camp.

Kapers at camp are done as a group and composed of unit and all-camp tasks. Unit kapers include tidying up common areas, gathering firewood, picking up litter, cooking at cookouts, and fire building.

During kapers, the staff assist campers in clean-up, ensuring that health and safety procedures are being followed.

Trading Post Camp operates a small store where campers can purchase a limited selection of small items such as postcards, pens, fun patches, stuffed animals, and camp apparel. Campers visit the trading post at least once during their session. There are no snacks or drinks for sale. On the Monday of your camper's week, they will bring home a supply list reminder, which will include their assigned trading post day.

Items in the trading post range from \$1 up to \$40, with most items costing less than \$10. \$5-\$20 is the average range of money families typically send with their camper. Please put your camper's money in an envelope or plastic bag with their first and last name on it. Cash is preferred; please do not send your camper with your credit card. If you have any questions about the trading post, please contact our retail team at ShopGS@girlscoutsgcnwi.org.

Extended Day Program Juniors, Cadettes, and high school campers can participate in an extended day program on Thursday. This program includes their dinner cookout, campfire with songs, and additional unique activities. The extended day program ends at 8 p.m.

All campers must be picked up from camp by car. Bus transportation is not an option for the extended day. Check-out begins at 8 p.m. Cars will follow the same pick-up process in the evening as they do other days of the week.

Half-Week Day Camp Program (June 30-July 2) The half-week, Monday, June 30 – Wednesday, July 2, is designed for campers to get a taste of the day camp experience! Campers will participate in many traditional camp activities, including tie dye, a cookout snack, trading post, and archery for campers in grades 4 and up.

Half-Week Day Camp Program
(June 30-July 2)
(cont.)

Campers participating in the half-week should follow the daily packing list on page 21. All campers will tie dye on Tuesday and will need to bring a white or light-colored item. Campers will have their cookout snack on Monday and visit the trading post on Tuesday or Wednesday. Campers will take home an activity schedule on Monday for their group.

If your camper is registered to attend one of the overnight camp experiences at Greene Wood during the half-week (Artistic Journey, Journey of Curiosity, Thrill Quest, or Urban Wildlife Trekker), please refer to the Greene Wood Overnight Camp Experience information packet.

Off-Site Trips

Programs marked with a map icon in the Summer Camp Guide will travel off-site as part of their program.

These campers will receive details about their trip one week prior to their camp program. This will include additional items campers need to bring and an outline of trips scheduled for the program. Any changes to trip plans will be sent no later than one week prior to the program start date.

Health & Safety

Weather Programs are held rain or shine! If the weather is unusually hot or cold, activities are adapted to keep campers safe. Help your camper have a successful time at camp by checking and preparing for the weather prior to arrival.

Camp staff constantly monitor weather radios and alerts from the National Weather Service. There are designated indoor storm shelters for each camp in cases of severe weather. If severe weather develops during the camp day, campers will be moved to shelter until the weather situation passes.

Please do not call camp regarding weather updates. Staff will be busy attending to the safety of the campers and the phone line must remain open in case emergency services need to be contacted. You will be notified of any emergencies involving your camper.

Sick Policy Maintaining a safe and healthy environment for our campers and staff is very important to us. If your child is sick and/or could possibly be contagious, please do not send them to camp. Instead, email or call the Camp Director to note your camper's absence.

If a camper becomes sick while at camp, they will visit the camp health center. If your camper shows signs of illness, you will be contacted and you will need to pick them up from camp.

Camp Health Center The camp health center is equipped to handle common camper illnesses and minor injuries. If a camper gets hurt or shows signs of illness, they will be taken to the health center for evaluation by the health supervisor.

Though we will not call home for every scrape or stomachache, we will notify parents/guardians by phone if any of the following occur and will work with you to determine the best care for your camper:

- Any illness or injury that interferes with a camper's participation in the program
- Any vomiting, fever, or allergic reactions
- Any illness or injury requiring potential medication
- Any illness or injury requiring outside medical attention, including COVID symptoms

Dietary Needs Please let us know of any allergies and dietary restrictions before coming to camp. This information should be noted on the camper's CampDoc paperwork.

We can accommodate a variety of dietary needs and allergies. We provide similar substitutes to meet the needs of each camper. We are happy to talk with you about your camper's specific dietary needs and how to ensure your camper has a successful time at camp.

Bug Spray & Sunscreen In the case of missing or depleted sunscreen, staff will provide sunscreen with a minimum of SPF30. When necessary, staff members may assist with applying bug spray or rely on the buddy system to see to the needs of the camper. Please be sure to provide your camper with your desired brand and strength. In the case of missing or depleted insect repellent, staff will provide bug spray with a minimum of 10% DEET.

If your camper is allergic to a particular sunscreen or bug spray (or a specific ingredient in either), please let us know ahead of time so that we can help your camper avoid the allergen. Please specify this information in the Medications & Allergies section of your camper's paperwork, including the alternative brand and strength of sunscreen or bug spray preferred.

Camper Paperwork & CampDoc Camper paperwork is due May 1, 2025. Day camp paperwork consists of a variety of forms that must be completed for your camper to attend camp and participate in activities. Paperwork is completed online using the CampDoc platform.

Within three weeks of registering for camp, you will receive an email from campdoc.com with a link to your camper's electronic paperwork. If you do not see an email from CampDoc, make sure to check your spam/junk folders. If you need any assistance accessing your CampDoc account, please contact us at customercare@girlscoutsgcnwi.org.

We recommend having the following resources available to you when completing your camper's paperwork:

- Immunization records with dates
- Dietary restrictions
- Allergy Information

Paperwork does not need to be completed in one sitting and can be edited at any time before the May 1, 2025 paperwork submission deadline, when the forms will be locked for staff review.

Camper Paperwork &
CampDoc (cont.)

If your camper is taking any prescription or over-the-counter medication or supplements (i.e. vitamins, melatonin, etc.), these should be listed in the medications portion of their paperwork. **Per state laws and health codes, all medications sent to camp must be in the original labelled container; any non-prescription medications must have the camper's name legibly written on the container in permanent marker.** This medication will be collected during camper check-in and stored in the health center to be dispensed by the health supervisor as needed; it will be returned at the end of camp.

The over-the-counter medication section of the paperwork must be completed for all campers and signed by a parent/guardian. Our health center is stocked with a supply of common over-the-counter medications, as authorized by a physician, to treat simple complaints such as bug bites, headaches, mild upset stomachaches, and menstrual cramps, etc. Any medications listed in this section are kept in stock in the health center and you do not need to send them to camp with your camper. You are also able to indicate in this section if you do not want us to give your child any over-the-counter medication.

Please assist us in honoring our procedures and keeping our campers safe by not giving your camper any medication to keep with them in their luggage. If a camper is found with any medication, it will be collected and stored in the health center. A call will be made home to notify the parents and confirm dosage if it is a medication the camper needs while at camp.

General Information

Communication from Camp Emails with important camp information will come from:

- Girl Scouts GCNWI Customer Support, customercare@girlscoutsgcnwi.org
- CampDoc, [@campdoc.com](http://campdoc.com)
- Camp Director, Lauren “Sprout” Somogyi, lsomogyi@girlscoutsgnnwi.org
- Assistant Camp Director, Susan “mg” Akre, sakre@girlscoutsgcnwi.org

Make sure to check your email (including junk/spam folders) for any additional important information before coming to camp!

Your camper may bring home notes, forms, and projects in their backpack each day during their program. Please check daily!

Contact Information Questions? Contact:

- Summer Camp Phone: (312) 720-8059
- Camp Director Lauren “Sprout” Somogyi, lsomogyi@girlscoutsgcnwi.org or (630) 544-5927
- Customer Support, customercare@girlscoutsgcnwi.org or (855) 456-8347

The summer camp phone number will be answered starting June 1, 2025 through August 2, 2025. If you have questions before or after that time, please contact the camp director or Customer Support.

Buddy Requests Campers can attend camp with a buddy. During registration families will have the opportunity to add a buddy request.

Campers may request one buddy. Buddies must request each other and be in the same program, for the same dates, at the same camp location. Groups, troops, and multiple buddy requests are not guaranteed for summer camp programs.

Girl Scout Membership Girl Scout membership is required to participate in camp. If your camper is not currently registered, a \$25 membership fee can be added when registering for camp. This fee includes basic accident insurance coverage for all registered Girl Scouts as a supplement to existing insurance coverage. For more information about becoming a Girl Scout visit www.girlscoutsgcnwi.org/join

Behavior Issues All campers and their caregivers are asked to review and commit to a behavior and expectations agreement found in their CampDoc paperwork. If a camper is struggling, camp staff will work with the camper and the family to try to help the camper succeed in the camp setting, but our staff are only equipped to support up to a certain extent. If a camper poses a safety risk to themselves, other campers, or staff on site, the caregiver will be called and asked to pick up their camper. There will be no refund for early dismissal.

Photos & Video When filling out your camper paperwork, you have given the Girl Scouts of Greater Chicago and Northwest Indiana permission to take photos and/or videos of your camper(s) while they are at camp.

These photos or videos may be used for future promotional materials.

Camp will post photos and videos on [Facebook](#), [Instagram](#), and Bunk1 throughout the week. Bunk1 is an accessible parent portal where families can stay in touch with what is happening at camp via mobile app or online. It is private to only Greene Wood families where you can send digital camper mail, view shared photos and videos, and get real-time updates as they are posted by camp administrators. More information on how to access Bunk1 will be shared after registering for camp.

If you do not authorize Girl Scouts GCNWI to take and use photos and videos of your camper(s), please send an email indicating this at least one week out from your camp program to lsomogyi@girlscoutsgcnwi.org or send a written note on the first day of camp.

Camp Staff Our summer staff are composed of carefully selected and screened adults, who display a commitment to working with children and a love for the outdoors. Background checks and reference checks are completed for all staff members. All staff members complete pre-camp training that includes First Aid, CPR, child development, Girl Scout programming, and much more.

Each camp staff member chooses a “camp name.” These are nicknames that allow staff to create memorable relationships with campers distinguished from that of their teacher, other authority figure, or even yourself. It also keeps us from having multiple staff members with the same name and adds to the magic of Girl Scout camp.

Item Drop-Off Forgotten items may be dropped off between 9:20 a.m. – 2 p.m. at the Greene Wood Gathering Place, at Gate #1.

When you arrive, park, and enter the Gathering Place. Talk to the person at the front desk to drop off your camper's items. If nobody is at the desk, call the camp phone at (312) 720-8059 and someone will come over from camp to assist you as soon as possible. Make sure all items are labeled with camper's first and last name along with their program name.

Do not walk around camp if your camper forgot an item. Talk to the director or appropriate camp staff or call the camp phone at (312) 720-8059 and we will send someone to help you.

Lost & Found Help us keep track of your campers' belongings by labeling all personal items with their first and last names. Camp staff will do their best to reunite owners with their belongings daily.

Unclaimed lost and found items will be brought to GSGCNWI Gathering Places at the end of the camp season and held until October 1, 2025 at which time they will be donated. Contact customercare@girlscoutsgcnwi.org to arrange for item pick up from a Gathering Place.

Financial Information

Camp Fee Payments Day camp registration fees cover a wide variety of weekly camp activities including a one-day lunch or dinner cookout and supervision from trained and caring adult staff. Transportation by chartered bus or additional before and after camp care can be added on for an additional fee.

At registration, there are two options to pay for summer camp:

1. Pay camp fees in full at time of registration, including \$50 non-refundable deposit for day camp programs.
2. Pay the \$50 non-refundable deposit at time of registration and pay the remainder on a payment plan.

Payment plan participation requires you to securely save a debit/credit card to your account during registration.

Payment(s) toward a payment plan can be made at any time after registration by accessing your program registration account and selecting "Pay on Account." These payments can be made with a card other than the one on file on your account.

Any remaining balance on a payment plan will be automatically charged to the debit/credit card on file on the account on June 1, 2025.

Financial Assistance Any Girl Scout who is a registered member of Girl Scouts GCNWI is eligible to receive financial assistance for **one** day or overnight camp program per year. Girl Scouts GCNWI makes funds available for participants whose caregivers could otherwise not afford the cost of camp. Assistance is distributed based on available funds. Questions about financial assistance can be sent to customercare@girlscoutsgcnwi.org.

How to Receive Financial Aid:

1. Register for summer camp and only pay the deposit. *Camp registration must be completed prior to applying for financial aid.*
2. Complete the Girl Scout Financial Assistance Application which is available at www.girlscoutsgcnwi.org/financial-assistance#camp
 - This application will go live on February 1 at 6:00 a.m.
3. Approved financial assistance will be deducted from the total owed for the summer camp program.

If payment of deposit or other factors pose a barrier, please contact customercare@girlscoutsgcnwi.org as soon as possible.

Using Cookie Dough & Nutty Bucks Individuals can pay for their camp registration with the rewards they earn through the Girl Scout Cookie Program as well as the Fall Product Program. If you would like to use your earned finances to pay for part, or all, of your summer camp registration, please contact us at customercare@girlscoutsgcnwi.org. Because camp space is limited, we highly recommend not waiting for Cookie Dough or Nutty Bucks to process before registering for a camp program. When registering, we encourage you to pay the deposit instead of paying in full to more easily apply Cookie Dough or Nutty Bucks funds later.

Cancellations & Refunds All camp programs are subject to cancellation or rescheduling by GSGCNWI. If a camp program is cancelled by GSGCNWI, and the camper is unable to attend an alternate session, all fees will be refunded, including any deposit made. If a program is cancelled, notification will be sent by email or phone.

Camp program cancellations received at least 14 days prior to the program start date are eligible for a refund, minus the \$50 non-refundable deposit. Refunds will be issued to the same credit or debit card they were paid with.

Cancellations due to medical reasons less than 14 days prior to the program start date are eligible for refund, minus the \$50 non-refundable deposit. Requests for cancellation due to medical reasons must be made by August 31, 2025 and include a doctor's note. Cancellation requests due to COVID-19 may provide dated proof of positive test in lieu of doctor's note

Refund requests must be submitted in writing. Please email customercare@girlscoutsgcnwi.org and use the Subject Line: Attn: Summer Camp Refund.

Refunds will not be made for the following:

- No shows, late arrival, early departure, or partial program attendance.
- Cancellation requests less than 14 days prior to the program start date.
- Campers who violate camp policies and are sent home.

Daily Packing List

- Backpack
- Water bottle (filled)
- Insect repellent
- Sunscreen
- Sack lunch (on non-cookout days)
- Raincoat or poncho
- Hair ties
- Bandana or hat
- Sit-upon (optional)
- Personal hand sanitizer (optional)
- Mask (optional)
- Cell phone/smart watch (optional, see below for guidelines)
- Weekday Specific Packing Lists (page 23)
- Specialty Program Packing Lists (page 24)

Packing List Details

What to Wear Camp life includes a lot of hiking, wooded areas, dirt, and outdoor time. Campers should wear casual clothing that can get dirty. Campers will frequently use art supplies and play outdoors; we recommend clothes you won't mind getting stained.

Socks and sturdy, close-toed shoes are required to protect feet on trails and gravel roads at camp.

A sweatshirt for changes in weather and extra socks is a great idea!

Clothing is there to protect campers from the environment, such as the sun, bugs, and sticks/uneven walking surfaces. **Short shorts, tank tops with spaghetti straps, halters, crop tops, sandals, crocs, and other open-toed shoes should not be worn at camp.**

Backpack Campers' belongings will stay with them throughout the day, so send them with a backpack large enough for their things plus any projects they may bring home. We recommend using a regular backpack instead of a drawstring bag.

Please check your camper's backpack daily for notes, handouts, and camp projects.

Water Bottle Water bottles should be reusable—Girl Scouts stay green! Please bring a filled water bottle to camp. Refill options are available at camp during the day.

Filling the water bottle halfway and freezing overnight can help keep water cold all day at camp.

Sack Lunch Please pack your camper a sack lunch daily unless otherwise noted. Please note that campers may not share food due to health and safety restrictions. Please try to avoid packing food with nuts. Food will not be refrigerated; ice packs are recommended.

Sit-Upon A Girl Scout tradition! These are portable seats that keep campers dry when sitting on the ground. Bring a small, light-weight option as it will be carried around by the camper throughout the day.

Campers can make their own by searching “Girl Scout Sit-Upon” online for several easy-to-make options.

Cell Phones & Smart Watches If a camper has a cell phone at camp, they need to keep it off and in their backpack—we want campers to enjoy their time with each other and the camp activities! If a camper has a smart watch, we ask that they do not call or text while at camp.

If a phone or smart watch becomes a distraction to programming, it will be collected and locked in the administration building and returned to the camper at the end of the day. You will be contacted by the camp director if there are any additional concerns.

Please DO NOT Bring

- Electrical appliances (including but not limited to hair dryers, personal music devices, computers, gaming devices, etc.)
- Glass bottles or containers
- Umbrellas
- Snack food (including candy or gum)
- Short shorts, tank tops with spaghetti straps, halters, crop tops, sandals, crocs, and other open-toed shoes
- Crocs for use outside the shower
- Alcohol, drugs, or weapons

Weekday Specific Packing Lists

- Monday
- Medications:** In their original container (reference pages 14-15)
 - Sack Lunch:** Monday is a sack lunch day!
 - In preparation:** Make sure your camper knows which program they are registered for, and how they are getting to and from camp (car or bus route information).
-

- Tuesday
- White/light colored t-shirt or other garment:** It's Tie Dye Tuesday! 100% cotton items absorb the dye best. Wash and dry new items before sending to camp. Send the item in a plastic bag clearly labeled with your camper's name. When the tie dye comes home, leave rubber bands on for 24 hours, then squeeze and rinse under cold water until water runs clear. Remove the rubber bands and rinse again under cold water. For the first wash, wash separate from other clothing.
 - Sack Lunch:** Tuesday is a sack lunch day!
-

- Wednesday
- Sack Lunch (Juniors and Cadettes):** Wednesday is a sack lunch day for Juniors and Cadettes!
 - Mess Kit (Daisies and Brownies):** Mess kits are a reusable plate, bowl, cup, and utensils in a "dunk bag" (drip dry type bag with drawstring). Campers will use this for their cookout. Mess kits are available for purchase through our online shop and should be ordered prior to the camper's program.
 - Wacky Wednesday:** Choose to dress in mixed-up/clashing clothes and/or create fun hairstyles to look as wacky as possible.
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- Thursday
- Sack Lunch:** Thursday is a sack lunch day!
 - Fun Theme Dress Day:** Keep an eye out for a note for the Thursday theme of the week!
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- Thursday: Extended Day
(Juniors and Cadettes only)
- Mess Kit:** Mess kits are a reusable plate, bowl, cup, and utensils in a "dunk bag" (drip dry type bag with drawstring). Campers will use this for their cookout. Mess kits are available for purchase through our online shop and should be ordered prior to the camper's program.
 - Clothing:** A sweatshirt or light jacket and long pants are recommended for cooler evenings.
 - Evening Medications:** Any medications the camper may need from 3 p.m. – 8 p.m. If your camper has any medications they need to take while at camp, send them in their original, labeled containers in a Ziplock bag with the camper's name and program printed clearly on the outside.
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- Friday **Sack Lunch:** Friday is a sack lunch day!
 Camp T-Shirt Day: Wear this year's camp t-shirt! Campers will bring home this shirt during their week at camp.

Specialty Program Packing Lists

All specialty program packing list items are in addition to the packing list above. If your camper's program is not listed below, there are no additional items needed. An email will be sent from the director one week prior to the week of your program with details on when, where, and what will be needed for the field trips.

Programs indicated with an asterisk (*) have an additional waiver(s) that will be emailed to you prior to the program start date.

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- | | |
|--|---|
| Counselor-in-Training Overnight (if staying for overnight) | <input type="checkbox"/> Pillow <input type="checkbox"/> Sleeping bag <input type="checkbox"/> Pajamas <input type="checkbox"/> Toiletries (toothbrush, toothpaste, hairbrush, deodorant, etc.) <input type="checkbox"/> Clothes for next day <input type="checkbox"/> Medications in their original container |
|--|---|

Belay To The Sky*

Off-Site Trip: Funtopia High Ropes Course

- Waiver:** All waivers must be submitted prior to the day of the trip.
- Clothing.** Stretchy and comfortable clothes for climbing. Long shorts, pants, leggings, or athletic pants preferred. Hair tie for long hair. Closed-toed shoes (i.e. sporty/athletic footwear such as tennis shoes) and socks required.

Off-Site Trip: The Forge High Ropes Course

- Waiver:** All waivers must be submitted prior to the day of the trip.
- Clothing.** Stretchy and comfortable clothes for climbing. Long shorts, pants, leggings, or athletic pants preferred. Hair tie for long hair. Closed-toed shoes (i.e. sporty/athletic footwear such as tennis shoes) and socks required.

Outdoor Skills Challenge

Off-Site Trip: Waterfall Glen Forest Preserve

- Hiking boots or gym shoes
- Long pants

Right on Target

Off-Site Trip: Archery Facility

- Hair tie
- Closed-toed shoes (cros and sandals are not allowed)

Splash Trek Off-Site Trip: Cypress Cove Waterpark

- Bathing suit
- Beach towel
- Flip flops
- Goggles (optional)
- Extra change of clothes (to change into after swimming)

Artistic Journey Please reference Greene Wood Overnight Camp
Journey of Curiosity Experience information packet for the packing list. None
Thrill Quest of these programs have a specialty packing list. Please
Urban Wildlife Trekker follow the general overnight packing list.
