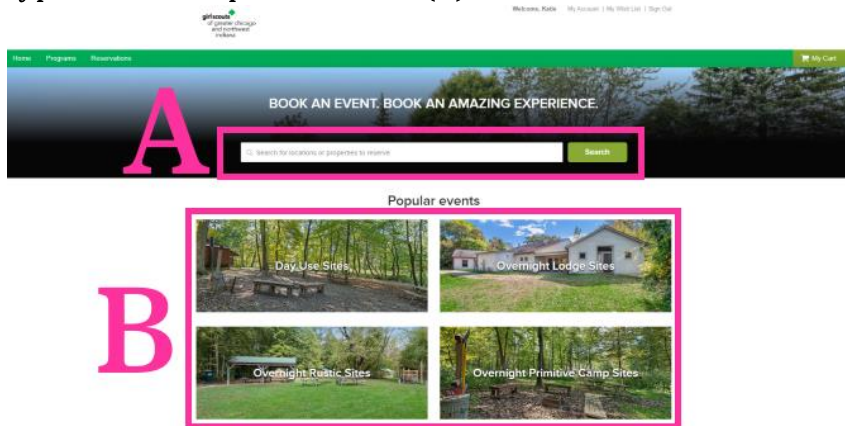


How to Submit a Reservation Request for a GSGCNWI Camp Property

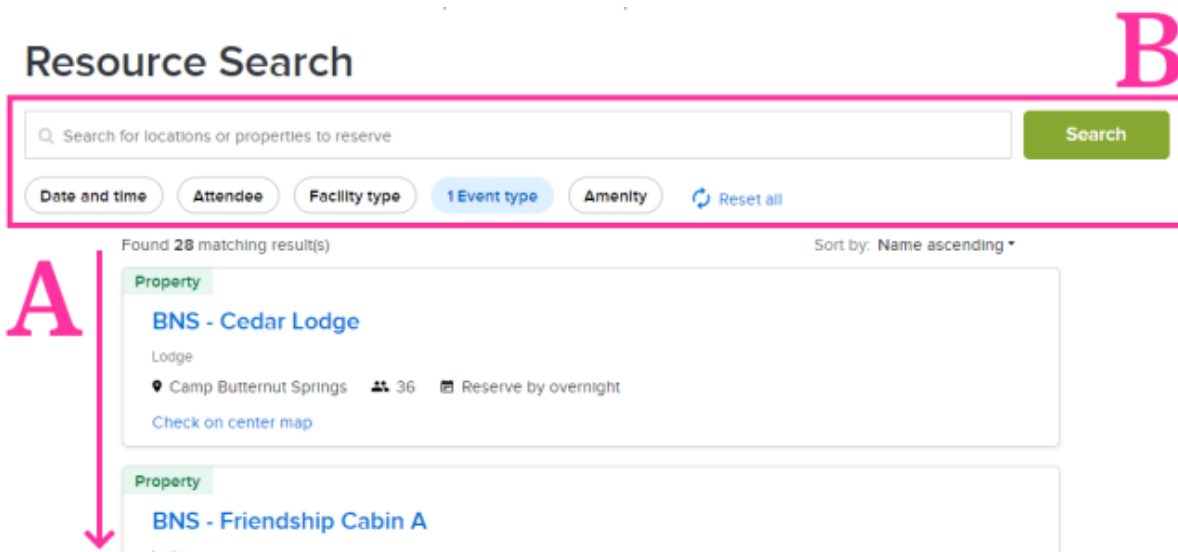
1. Check that your account is ready to go—if you have never used our new council registration & reservation site, please set up a new account for yourself before proceeding.
2. Log in to our Registration & Reservations Site and click on “Reservations” at the top of the page. (A)



3. Use the search bar (A) to look for specific camp location or site, or click one of the reservation types under “Popular Events” (B).



4. Click on individual sites to view more information and proceed with reservation. If desired, you can continue to filter/search the results to find the best fit for your group.



- Review details on the page for the specific site. To reserve, confirm the name of the person making the reservation and the number of attendees in the top right box. (A). Use the calendar to view available dates (B), or enter dates directly in the top right box.

Home Programs Reservations My Cart

Home > Reservations > Search results > Resource detail

BNS - Cedar Lodge

Lodge

Maximum: 36 attendees

Camp Butternut Springs
650N 175W
Valeriano, IN, 46385

(312) 912-6371

Description: Lodge with bunk beds and two leader rooms. Amenities include kitchenette with refrigerator (no range), flush toilets, showers, electricity, indoor heating, and air conditioning.

Reservation Rules

- Current property reserve by overnight.
- Residents can make reservations at least 7 day(s) in advance but not more than 365 day(s) in advance.
- Non-residents can make reservations at least 7 day(s) in advance but not more than 365 day(s) in advance.

Who are you reserving for?

Katie Young

Attendee

20

Date

Jan 20, 2023 4:00 PM to Jan 22, 2023 2:00 PM (Available)

+ Add new date and time

Proceed

Availability calendar

Today < Aug 2022 >

S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22 Open 24 hours	23 Open 24 hours	24 Open 24 hours	25 Open 24 hours	26 Open 24 hours	27 Open 24 hours
28 Open 24 hours	29 Open 24 hours	30 Open 24 hours	31 Open 24 hours	1 Open 24 hours	2 Open 24 hours	3 Open 24 hours
4 Open 24 hours	5 Open 24 hours	6 Open 24 hours	7 Open 24 hours	8 Open 24 hours	9	10

- If dates are not available due to a pending reservation, you may get an “Unavailable” alert. Change your dates to proceed with a reservation.

Who are you reserving for?

Katie Young

Attendee

20

Date

Aug 26, 2022 4:00 PM to Aug 28, 2022 2:00 PM (Unavailable)

+ Add new date and time

Please check the bookings again.

Proceed

7. On the Reservation Form, enter/confirm:
 - Your Name
 - Event Name (We suggest troop number followed by your name, or “Troop 1668, Katie Young”)
 - Event Type-select the option in the drop-down menu
 - Answer the questions regarding
 - First Aid & CPR, outdoor trainings taken
 - Troop number or organization name
 - Estimated youth, adults in group
 - Expected check-in, check-out times
 - Any cooking equipment needed for your reservation (roasting sticks/marshmallow sticks, pie irons, or dutch ovens)
 - Any other relevant information you want to share with GSGCNWI staff.
 - Review and sign the Site Use Agreement and Reservations Cancellation/Refund Policy Acknowledgement.
8. Proceed to Shopping Cart. At this point you may return to the Reservations page to add additional sites to your shopping cart or check out.
9. During check out, please note payment is due in full at time of submitting your reservation.
 - Fees are charged per day for all sites.
 - In addition to the per day fees, there will be a \$15 nonrefundable processing fee charged for each reservation.
 - Cancellation and Refund Policy:
 - Cancellations received more than 30 days prior to reservation start will receive a refund to the payment credit card minus the \$15 nonrefundable processing fee
 - Cancellations received 15-30 days prior to reservation start will receive a refund to account credit for rescheduling the reservation at a different time, minus the \$15 nonrefundable processing fee.
 - Cancellations received less than 15 days prior to reservation will not be refunded.
10. After submission of your reservation request,