

FREQUENTLY ASKED QUESTIONS

Why do I need training?

Because it all begins with you! Our volunteers are the heart and soul of Girl Scouting, and we know you are taking time out of your busy schedule to lend your talents to girls who participate in Girl Scouting.

By participating in required trainings, you will have the necessary tools to help girls *discover, connect, and take action* to become tomorrow's leaders. These concepts are the three keys to leadership, the backbone of our Girl Scout Leadership Experience.

Training will strengthen your understanding of the Girl Scout Movement and your commitment as a volunteer. It will enable you to feel more comfortable in your position, ensuring that both you and the girls you mentor will have a rewarding and purposeful experience.

Must I register for Girl Scout training events?

Yes, pre-registration is required for Girl Scout trainings. Some sessions fill quickly. Early registration is encouraged.

How far in advance must I register for training?

For most training sessions, registration closes 5 days before the date of the training. The deadlines ensure that our volunteer trainers are ready and prepared for the participants who will be attending and guarantee that all site logistics and materials are in place.

- **Blended Learning First-Aider registration closes 14 days prior to the date of the skills session** in order to allow you time to complete the online portion of the training prior to attending your skills session.

How do I register?

Registration is as easy as 1 or 2 or 3!

1. Online registration is available for most training sessions. If the course has a fee you can pay online by using a credit card number or bank account draft. Visit www.girlscoutsgcnwi.org/registernow. Type the course code to be taken directly into the registration page.
2. Fill out the training registration form and mail or fax it. See mail/fax information on the training registration form.
3. Fill out the training registration form and drop it off at any Gathering Place.

Who do I call with training questions?

For questions about training, contact the adult development department:

Debbie Nawara, director of adult development
630-544-5975 or dnawara@girlscoutsgcnwi.org
Training by Request, Financial Assistance, Facilitating Adult Learning

Lis Christensson, manager of adult development
630-544-5909 or lchristensson@girlscoutsgcnwi.org
First Aid/CPR/AED, Outdoor Training

Angela Flennoy, manager of adult development
630-544-5976 or aflennoy@girlscoutsgcnwi.org
Webinars, Grade Level Self-Studies, eLearning

Can I take training anywhere?

Yes. Information provided through each training session is consistent throughout our council. You may attend any session that fits your schedule.

Can I choose my training format?

GSGCNWI offers training in a variety of formats to meet volunteer schedules and learning preferences. We offer face-to-face, webinar, blended learning, eLearning, and self-study formats. You choose what works best for you. Remember, you will not receive credit for self-study training until your paperwork is submitted to the adult development department.

Can I pay at the door when I attend training?

No. First Aid/CPR and outdoor training course fees cover the cost of supplies and/or food. You are not considered registered for a course until your fee is paid. Supplies are purchased only for those registered for the class.

Is financial assistance available?

Limited financial assistance may be available from the council. Please complete the application found in this Training Calendar, and submit it with your training registration to Debbie Nawara, director of adult development and training innovation at the Lisle Gathering Place. Training fees may also be taken out of the troop treasury.

What should I bring?

Always bring note-taking materials and water/ beverage in an unbreakable container. Some courses require additional supplies or publications that will be noted on your course reminder.

What should I do if my plans change and I cannot attend once I am registered?

You may cancel or transfer your registration by fax, phone, mail or e-mail. Refunds for classes requiring payment will be given only if you cancel *prior to the listed deadline*.

How will I be notified if a course is canceled?

Courses may be canceled due to no/low registration by the deadline date, inclement weather, or other emergencies. You will be notified by e-mail or phone if a course is canceled due to low registration. In the case of inclement weather or other emergencies, you will be notified by telephone. **NOTE: Only those registered for a course can be notified if it is canceled.**

None of the dates and times work for me, can I request a special training session?

Yes. Gather a group of six or more people who will attend the training; submit the completed **Training by Request** form found in this Training Calendar along with course fees if applicable to the director of adult development at dnawara@girlscoutsgcnwi.org. We will make every effort to accommodate your request.

I know a great place in my community to hold training sessions, how do I recommend a location?

Contact the director of adult development by phone or e-mail with all of the site details and contact information for the location you're recommending.

May I bring children to the training session?

We cannot accommodate children at training events due to insurance considerations. Please do not bring children to training sessions.

Please remember that your trainer is a Girl Scout volunteer – just like you!